

**RIDGWAY BOROUGH MEETING**  
**Second Ward Firehall**  
**321 W Main St, Ridgway, PA 15853**  
**August 15, 2022**

The regular meeting of Ridgway Borough Council was called to order by Frank Quattrone at 6:00 p.m. on Monday August 15, 2022 at the Second Ward Firehall.

PRESENT: Council members Frank Quattrone, Abbi Peters, Steve Lawrie, Ralph Dussia, Steve Caggese, Brent Kemmer and Ron Burkett. Also, in attendance were Borough Manager Michael Handley, Police Chief Shawn Geci, Mayor Ray Imhof, Fire Chief Scott Pontious, Environmental Manager Josh Quattrone, One Member of the Press and Recording Secretary Diana Newell.

ABSENT: Solicitor David Pontzer

Councilman Caggese made a motion to approve the Regular Council Meeting minutes held on July 18, 2022. Councilman Dussia seconded the motion and it was approved by the following vote:

Councilman Caggese	Aye
Councilman Dussia	Aye
Councilwoman Peters	Aye
Councilman Burkett	Aye
Councilman Quattrone	Aye
Councilman Lawrie	Aye
Councilman Kemmer	Aye

Councilman Caggese made a motion to approve the Special Council Meeting minutes held on August 1, 2022. Councilman Dussia seconded the motion and it was approved by the following vote:

Councilman Caggese	Aye
Councilman Dussia	Aye
Councilwoman Peters	Aye
Councilman Burkett	Aye
Councilman Quattrone	Aye
Councilman Lawrie	Aye
Councilman Kemmer	Aye

**Recognition of Visitors**

A number of visitors attended the meeting to discuss the parks revitalization program. Julie Fox spoke on behalf of the program and explained there are seven citizens within the borough that came together to upgrade three parks in Ridgway. She stated the three parks are North Broad Street Park, Olson Park and O.B. Grant Park. Fox explained they contacted Nick Dickant who works for a Sports Recreation company and he helped them come up with different proposals of play equipment. Fox stated they aren't asking for any of the tax payers' money nor any borough money, they are simply looking for support from the borough for their future projects.

The owner of Gallery 219, Steve Bagley, attended the meeting to discuss his concern for the lack of parking near his business on North Broad Street since the Aiello Café sold their building and the new owners came to an agreeance with the borough on losing some parking places for a loading zone. Bagley expressed that he needs to have parking places out front of his building so that his customers can still come shop. Council members assured Bagley that the borough made a proposal for the Family Dollar to put in addition parking across the street and assured him that there will be spaces in front of his store that will remain. Council members reassured him that he doesn't need to worry about lack of parking and that they will work with him on this issue.

**Correspondence**

Don and Cheryl Ruffner attended the meeting to give a presentation on the Elk County Riders. Ruffner explained they started the group about three years ago and gave a very detailed timeline of each event they have put on since. They are looking for support from the Ridgway Borough as well as the Ridgway Township in order to connect trails that will help draw people to the businesses within Ridgway.

Councilwoman Peters made a motion to approve the funds A-E and pay the bills. Councilman Kemmer seconded the motion and it was approved by the following vote:

Councilwoman Peters	Aye
Councilman Kemmer	Aye
Councilman Dussia	Aye
Councilman Burkett	Aye
Councilman Quattrone	Aye
Councilman Lawrie	Aye
Councilman Caggese	Aye

**Mayor**

Mayor Imhof stated the Ridgway Rifle Club held their event and thanked them for bringing so many people to our town. Imhof also stated that school is starting next week and would like to remind citizens to drive slowly and keep an extra eye out for all of the school kids on the streets. Imhof reported Coffee with the Mayor will begin again on Saturday, September 24 at the Creative Cup. He invited everyone to come and requests the council members to attend if they are able to.

**Police Department**

Police Chief Shawn Geci provided council with his report if anyone has any questions. Geci also reported that school will be starting and to keep an eye out for kids on the streets as well as taking note of the change in speed limit when school starts near Depot St.

**Fire Department**

There was nothing to report.

**Environmental Manager**

Environmental Manager Josh Quattrone reported that Tina Starr passed her license and he would like to recognize that she is the first female to obtain their license in the Borough of Ridgway.

**Borough Manager**

Borough Manager Mike Handley reported:

Mary Lynn Feidler retired as of August 12, 2022 from the Financial Manager Position.

The Clarion-Little Toby trail extension project flyer has been uploaded to the website.

The Borough website will be updated accordingly as the feasibility study develops.

The Borough receives a 20% commission from Bureau Veritas permit fees. We received some unexpected revenue totaling almost \$16,000.00 for the month of July.

The YMCA proposed pad project at the community pool is still ongoing and expects to be shovel-ready by April 2023.

Handley reported the borough has been very lenient on the late water bills in the last couple years due to covid-19. He explained they haven't shut anyone's water off for their late bill payments, but this has come to an end and will begin this week. Handley reported there are some people that are currently behind. He stated the Utility Bill Policy and water shut off information can be found on the Borough website.

**Committee Reports**

**Fire, Police, Property & Equipment**

Councilman Dussia read the minutes to the meeting that was held on July 27.

Councilman Dussia made a motion to approve the \$3,000 to purchase low bearing vests zero-g-plates. Councilman Kemmer seconded the motion and it was approved by the following vote:

Councilman Dussia	Aye
Councilman Kemmer	Aye
Councilman Burkett	Aye
Councilman Quattrone	Aye
Councilman Lawrie	Aye
Councilman Caggese	Aye
Councilwoman Peters	Aye

Councilman Dussia made a motion to approve the current campsite locations as the final design. After much discussion between council members, Dussia rescinded his vote and this will be discussed more at a later time.

Councilman Dussia made a motion to allocate \$2,000.00 towards the installation of a sewer dump/rinse station pending DEP approval, with the funds transferred from sewer fund to Ridgway Mills Fund. Councilman Caggese seconded the motion and it was approved by the following vote:

Councilman Dussia	Aye
Councilman Caggese	Aye

Councilman Burkett	Aye
Councilman Quattrone	Aye
Councilman Lawrie	Aye
Councilman Kemmer	Aye
Councilwoman Peters	Nay

Councilman Dussia made a motion to approve the allocation of \$1,000.00 towards the purchase of rack cards with the funds transferred from sewer fund to Ridgway Mills Fund. Councilman Caggese seconded the motion and it was approved by the following vote:

Councilman Dussia	Aye
Councilman Caggese	Aye
Councilman Burkett	Aye
Councilman Quattrone	Aye
Councilman Lawrie	Aye
Councilman Kemmer	Aye
Councilwoman Peters	Aye

Councilman Dussia made a motion to approve the allocation of \$500.00 for Ridgway Mills stickers. Councilman Burkett seconded the motion and it was approved by the following vote:

Councilman Dussia	Aye
Councilman Burkett	Aye
Councilman Caggese	Aye
Councilman Quattrone	Aye
Councilman Lawrie	Aye
Councilman Kemmer	Aye
Councilwoman Peters	Aye

**Old Business**

Green Light Go Project

Councilman Dussia made a motion to approve Mike Handley as the authorizer for the Administrative Resolution 03-2022. Councilman Caggese seconded the motion and it was approved by the following vote:

Councilman Dussia	Aye
Councilman Caggese	Aye
Councilman Burkett	Aye
Councilman Quattrone	Aye
Councilman Lawrie	Aye
Councilman Kemmer	Aye
Councilwoman Peters	Aye

Councilman Dussia made a motion to approve the Resolution 03-2022 and accept the grant funds of \$32,000.00. Councilman Caggese seconded the motion and it was approved by the following vote:

Councilman Dussia	Aye
Councilman Caggese	Aye
Councilman Burkett	Aye
Councilman Quattrone	Aye
Councilman Lawrie	Aye
Councilman Kemmer	Aye
Councilwoman Peters	Aye

**New Business**

Handley reported there is a 2022 CDBG funds fair share request from Office of Human Services. They are requesting assistance with funds for \$23,000.00. Handley reported they are requesting 78% from the county and 22% from the borough which would be \$5,060.00.

Handley also reported CAPSEA has been in the borough for a long time and is currently in the process of buying the Udarbe Complex for their new facility. He reported the inspectors is requesting them to fix a portion of sidewalk and handrails. Handley explained the county would be 78% and the borough has been requested to pay 22% which would be \$3,080.00. He stated with the two requests, the borough would be looking at about \$8,000.00 to help assist borough businesses.

Councilwoman Peters made a motion to approve assisting both businesses with their requests. Councilman Lawrie seconded the motion and it was approved by the following vote:

Councilwoman Peters	Aye
Councilman Lawrie	Aye
Councilman Caggese	Aye
Councilman Burkett	Aye
Councilman Quattrone	Aye
Councilman Dussia	Aye
Councilman Kemmer	Aye

Handley reported there has been a request for the borough to apply for the Act 13 grant which would assist the parks and recreation.

Councilman Dussia made a motion to have the borough grant writer write the grant for the Act 13 grant. Councilman Caggese seconded the motion and it was approved by the following vote:

Councilman Dussia	Aye
Councilman Caggese	Aye
Councilman Burkett	Aye
Councilman Quattrone	Aye
Councilman Lawrie	Aye
Councilman Kemmer	Aye
Councilwoman Peters	Aye

After no further discussion, council adjourned the meeting into executive session at 8:00 p.m. for personnel and legal matters.